Prerequisites | Recommendation of faculty advisor
---|---
Textbook(s) Required | No textbook is required for Internship
Description | The internship focuses on daily instruction and will be guided and supervised by university faculty, Dr. Cruz-Wiley.

**Course Objectives/Learner Outcomes**
The Internship is designed to provide interns with field experiences in the competencies addressed in the Domains and Components of the framework for teaching as follows:

**Domain 1: Planning and Preparation**
- a. Knowledge of content and pedagogy
- b. Knowledge of students
- c. Appropriate selection of instructional goals
- d. Knowledge of resources to promote student success
- e. Designing coherent instruction- Aligning curriculum and instruction
- f. Assessing student learning

**Domain 2: Classroom Environment**
- a. Creating a learning environment of respect and rapport
- b. Establishing a culture of learning
- c. Managing classroom procedures
- d. Managing student behavior
- e. Organizing physical space

**Domain 3: Instruction**
- a. Communicating clearly and accurately
- b. Using questioning and discussion techniques
- c. Engaging students in learning
- d. Monitoring and providing feedback to students
- e. Demonstrating flexibility and responsiveness
- f. Using student assessment data through a variety of assessments

**Domain 4: Professional responsibilities**
- a. Reflecting on teaching as conductive to student learning
- b. Shows professionalism acting with integrity and fairness, and in an ethical way
- c. Maintains accurate records
- d. Communicates with families
### Assignments

1. Develop an understanding of the bilingual/ESL program at your campus
2. Develop an understanding of special education programs at your campus
3. Develop an understanding of the Section 504 program.
   - Guidelines for Section 504.
   - Parent handbooks to know parent/school rights and responsibilities
   - How students are referred, tested, and placed
   - Response to Intervention (RTI) process and services
4. Develop an understanding of gifted and talented programs.
   - Guidelines for the gifted/talented program.
   - Parent handbooks to know parent/school rights and responsibilities
   - How students are referred, tested, and placed
5. Develop an understanding of the District/Campus Improvement Planning Process
   - Describe the Campus Improvement Planning Process in your district
   - Know the principal’s monitoring responsibility for the process

### Observations

a) Observations are scheduled three times per semester with each intern as follows:
   - **Observation 1**: Scheduled meeting during the month of September for discussion of purpose and objectives for the internship. Learning about duties and responsibilities of each intern. An informal observation of the class and immediate feedback provided.
   - **Observation 2**: Unscheduled observation during the month of October of one to two class periods. For bilingual self contained interns one observation will be of the English class and one of the Spanish class. Transitions between classes and activities will be observed. Feedback will be provided the same day at a discrentional time.
   - **Observation 3**: Unscheduled observation during the month of November to grade the intern according to his/her progress and application of feedback provided.

### Grading:

1. Dr. Cruz-Wiley will conduct observations and evaluation
2. Since you are demonstrating your teaching ability in this course, application of the domains and components of the framework for teaching are expected and will be the main focus of your grade.

Grading distribution:
- Planning and preparation – 20%
- Classroom environment – 20%
- Instruction – 35%
- Professionalism – 20%
- Discussion Board Communication – 5%
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<th>Grade</th>
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<th>Numeric Range Set by Instructor</th>
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**Academic Integrity**

Taking credit for any thought, idea, or work that is not your own is plagiarism. Any instance of academic dishonesty will be documented and reported to the Dean of the School of Education. Students will be informed of this action and must submit a written response to the charge. The instructor has the right to fail the student for the specific project or the entire course. When writing any paper or project, reference your information, websites, books, etc. that is not your own.

**Use of personal technology devices**

(Set by instructor)

**Use of UST Email Accounts**

All email correspondence will be through the my.stthom email system. Please check your email through your my.stthom account daily for correspondence and announcements.

**Blackboard**

Blackboard has been set for this class to provide and encourage communication among students. Announcements and guidelines will be posted on Blackboard.