University of St. Thomas  
T TH 8:10 am – 9:25 am  
Prof. Elizabeth Kimes  
Classroom: Malloy 020  
Office: Strake 104  
Office Hours: by appointment  
Email: kimese@stthom.edu  
Phone: 713-942-3491

Course Description:

Introduction to the fundamentals of Catholic dogmatic theology, the science of sacred doctrine, as revealed in Scripture and Tradition and defined by the Magisterium of the Church.

Course Prerequisites:

THEO 1301 / 3301 Intro to Sacred Scripture

Student Learning Outcomes:

1) Students will acquire an introductory level knowledge of the core teachings of the Catholic Church.

2) Students will demonstrate through a series of quizzes and exams a general understanding of the teachings of the Catholic Church as presented in class.

3) Students will write a paper focusing on a Catholic doctrine and express their understanding in a clear and accurate manner in effective analytical writing.

Grading:

Your final grade will be calculated according to the following formula:

- Attendance, In-class Group Projects: 10%
- Paper: 20%
- 2 Exams and other Quizzes: 25%
- Midterm: 20%
- Final Exam: 25%

A 100 - 93  
A- 92 - 90  
B+ 89 - 87  
B 86 - 83  
B- 82 - 80  
C+ 79 - 77  
C 76 - 73  
C- 72 - 70  
D+ 69 - 67  
D 66 - 60  
F 0 – 59

N.B.: Individual assignments and/or individual extra-credit work will not be assigned or accepted. However, if you are struggling with the course work, please come see me.

Primary Text:
- Catechism of the Catholic Church

Secondary Texts:
- Bible (NJB, RSV-CE, or NAB)  
- Supplemental readings assigned throughout the semester will be posted on BlackBoard.
**Important Dates:**

- **Feb. 7**: Examination 1
- **Mar. 9**: Midterm Examination
- **Mar. 13-17**: Spring Break – No class
- **Apr. 11**: Examination 2
- **Apr. 13-16**: Easter Break – No class
- **Apr. 20**: Papers Due at the beginning of class
- **May 4**: Last Class
- **May 9**: Final Examination 8:30 am – 11:00 am

**Class Attendance:**

Attendance is required.

**Attendance will be taken at the beginning each class.**

(Students are referred to the Undergraduate Catalog 2014-2016 pg. 74 for the official policies on this issue).

3 Absences will lower your final grade a letter grade. The professor reserves the right to assign a failing grade to a student who misses a majority of class meetings. Students are responsible for knowing the material covered in class during their absence.

Occasional tardiness due to circumstances beyond the control of a student is acceptable, but habitual tardiness will be reflected in the final grade. It is the student’s responsibility to obtain any materials from the professor that may have been handed out during an absence or late arrival. If the student is late to class, it is his or her responsibility to advise the professor during break or after class to be noted as present in the grade roster.

**NB:** If a student stops attending class and does not officially withdraw, a grade of “F” will be automatically recorded.

**Note Taking:** Students are encouraged to take notes during the lectures and when reading. A list with pertinent vocabulary & topics will be provided during class and made available on Blackboard after class, but the Professor’s personal class notes will not be provided.

**Phones** and other electronic devices must be silenced and stored away at all times.

**Computers are allowed in class,** but if they become a nuisance to the professor or to other students, the professor retains the right to withdraw this privilege at any time.

**Recording Classes** (either audio or video) is **not** permitted. If a student has a specific need (dyslexic, etc), please seek permission from student services (Office of Counseling and Disability Services) and give me a copy of this from to keep in my records. N.B. - For those who have received permission from Student Services; any recorded material is to be used solely for personal study and is not to be distributed, shared, or uploaded online, etc.

**Talking in Class:** Chatting during class is prohibited. In this particular classroom in Malloy, your voices carry and are more disruptive to your fellow students than they are to me.

**Students with disabilities:** Anyone needing academic accommodations in order to successfully complete the requirements of this course due to disability should contact the Office of Counseling and Disability Services. Also, please set an appointment to speak with me concerning your accommodations.

**Changes to the Syllabus:** The Professor reserves the right to make alterations in the syllabus as needed with appropriate notice to the class.
Assignments:

Please see pg 1 of the syllabus for the grading % breakdown, and the course outline for due dates.

Papers: One (1) academic paper will be due from students. The due date and topics will be handed out during the 2nd week of class. All papers must follow the Chicago Manual of Style for parenthetical references and works cited page, which can be found on the UST website Library tab under Research, “Databases by Title”.

Papers must be turned in on time (at the beginning of class) and with the title of “THEO 2301_Spring 2017_Lastname_Firstinitial” (or “THEO 3311…” ) both as a hard copy and electronically through turnitin.com.

Late papers will be penalized 10 points per day and receive an automatic 0 if turned in a week late.

Papers must be formatted as Times New Roman, 12-point text, 1-inch margins, double spaced, stapled on the top left. Student name and information will be typed on a cover page and a checklist must be turned in (cover page sample and checklist will be distributed and placed on BlackBoard).

Quizzes: Short quizzes based on class material and/or reading assignments will be given periodically. They will be taken either in class or through Blackboard.

Examinations: There will be two (2) regular examinations, one (1) midterm, and one (1) final examination.

Questions from the assigned readings may also be on the exams, even if the material is not explicitly covered in class.

After being graded, exams will be returned for review by the students and then collected by the professor. Exams will not be kept by the students but may be viewed in my office for the purpose of further study or review.

N.B. – There are no make-ups for students who miss tests or exams. In case of an emergency (hospitalization, etc) please contact me. These students, UST student athletes, or students who travel because of their work, who need to set up a time outside of the regular class time, please make a request to me with accompanying documents (from doctor, coach, HR) in writing well in advance of the examination. Once approved, the student is responsible to contacting the Testing Center at 713-525-3160 to schedule an appointment to take the exam. The professor reserves the right to give these students a different exam than the one given during the regular class time.

Academic Dishonesty:

Academic dishonesty consists of, but is not limited to:

1. Cheating on an examination or test; for example, by copying from another’s work or using unauthorized materials before or during the test, including the use of electronic devices;
2. Plagiarism, which represents as one’s own the work of another, whether published or not, without acknowledging the precise source;
3. Participation in the academic dishonesty of another student, even though one’s own work is not directly affected;
4. Any conduct which would be recognized as dishonest in an academic setting.

Any instance of academic dishonesty, either active or passive, will result in (at the instructor’s discretion) either a grade of 0 for the assignment or a grade of “F” for the course, and will be brought to the attention of the College’s Discipline Committee.

(Students are referred to the Undergraduate Catalog 2016-2017 pgs. 77-79 for the official policies on this issue).