Carol and Odis Peavy School of Nursing at the University of St. Thomas

Syllabus for CLINICAL COURSE

COURSE INFORMATION

Course Title: Transition to Holistic Nursing Practice
Course Number: NURS 4655
Semester: Spring 2018

Course Description: This six-credit course provides the student the opportunity to refine competencies in the delivery of holistic nursing care in a chosen clinical setting with the guidance of a clinical preceptor. Students will apply holistic nursing principles to the assessment of the setting as a healing environment and propose a plan for enhancement of the setting’s healing potential throughout the senior year, spring semester.

Placement: Undergraduate

Prerequisite(s): All nursing prerequisites and courses in the nursing major. NURS 4356 Holistic Nursing: Foundation for Clinical Leadership must be taken concurrently.

Credit Hours: 6 Hours

Course Schedule: Varies throughout the semester: See Class Schedule.

Course Withdrawal “W” Date: The last day to drop course with a “W” is April 2, 2018.

FACULTY INFORMATION:

Michael Sullivan, DBe, RN, FACHE
Course Coordinator/Course Faculty
Office: CSHP - Suite 217
E-mail: sullivme@stthom.edu
Office Phone: 713-313-6091
Cell: 713-304-0133
Office Hours: By Appointment
Lucindra Campbell-Law, PhD, ANP, PMHNP, BC
Faculty Coach
Office: CHPS – Suite 226
E-mail: campbell1@stthom.edu
Office Phone: 713-831-7290
Cell: 832-370-3529
Office Hours: By Appointment

Claudine Dufrene, PhD, RN-BC, GNP-BC
Course Faculty
Office: CSHP - Suite 216
E-mail: dufrenc@stthom.edu
Office Phone: 713-831-7280
Cell: 409-996-9171
Office Hours: By Appointment

Kristina Leyden, PhD, APRN, FNP-BC
Course Faculty
Office: CSHP - Suite 133
E-mail: leydenk@stthom.edu
Office Phone: 713-525-3857
Cell: 713-823-2263
Office Hours: By Appointment

Geny Moreno, M.S. Academic Advising
Office: CSHP - Suite 121D
E-mail: gmoreno@stthom.edu
Office: 713-525-6938
Office Hours: By Appointment

Regina Ottan-Obi, MSN, FNP, APRN
Clinical/Lab Instructor
E-mail: ottanor@stthom.edu
Cell: 248-842-2852
Office Hours: By Appointment

LaDonna Christy, MSN, RN, CCRN
Clinical Instructor
E-mail: christly@stthom.edu
Cell: 281-889-6257
Office Hours: By Appointment
Katherine Simpson, MSN,(c), FNP, RN, CNRN, CVRN-II, LNC
Clinical/Lab Instructor
E-mail: simpsokd@stthom.edu
Cell: 859-609-0976
Office Hours: By Appointment

Charlet Jose, PhD, MSN, RN, OCN
Clinical Instructor
E-mail: josec@stthom.edu
Cell: 832-361-9796
Office Hours: By Appointment

Kelle Houng Phan, MSN, RN
Lab Instructor
E-mail: hphan@stthom.edu
Cell: 832-916-8143

REQUIRED COURSE RESOURCES

ANA Code of Ethics with Interpretive Statements. ANA Washington, D.C.


RECOMMENDED RESOURCES


National Council State Boards of Nursing:

- https://www.ncsbn.org/1287.htm
- https://www.ncsbn.org/nclex.htm
- https://www.ncsbn.org/2321.htm
- Texas Board of Nurse Examiners: www.bne.state.tx.us/

LEARNING OUTCOMES

Course Goals & Objectives:
Using the application of course content, participation in the learning activities, and the related assessment techniques, students will be able to demonstrate measurable skills for the following objectives:

1. Deliver relationship-centered care that is reflective of nursing as a healing ministry focusing on mind, body, and spirit.
2. Refine:
   a. Use of holistic nursing theory to inform nursing practice and assess nursing competencies and test-taking strategies in preparation for NCLEX & HESI exam
   b. Holistic health assessment skills
   c. Therapeutic communication skills
   d. Skill in providing health education
3. Synthesize knowledge and skills in the following competency areas identified as essential by the Institute of Medicine in addressing clinical situations:
   a. Patient-centered care
   b. Teamwork and collaboration
   c. Evidence-based practice
   d. Quality improvement
   e. Safety
   f. Information technology
4. Competently use information technology.
5. Integrate behavioral and community concepts in the delivery of care.
6. Demonstrate culturally competent care.
7. Demonstrate advanced-beginner level clinical reasoning skill in application of the nursing process.
8. Integrate professional values into the delivery of care.
9. Solidify delegation and supervision skills.
10. Reflect on professional development needs in the process of transition from student to graduate nurse.
Clinical Course Goals & Objectives
The goals of clinical nursing education are to enable the students to apply theoretical learning, develop communication skills, perform safe therapeutic intervention, exhibit caring behaviors, apply ethical perspectives and develop critical thinking skills. In the clinical setting the student will have the opportunity to:

1. Deliver relationship-centered care that is reflective of nursing as a healing ministry focusing on mind, body, and spirit.
2. Refine:
   a. Use of holistic nursing theory to inform nursing practice and assess nursing competencies and test-taking strategies in preparation for NCLEX–RN & HESI exam
   b. Holistic health assessment skills
   c. Therapeutic communication skills
   d. Skill in providing health education
3. Synthesize knowledge and skills in the following competency areas identified as essential by the Institute of Medicine in addressing clinical situations:
   a. Patient-centered care
   b. Teamwork and collaboration
   c. Evidence-based practice
   d. Quality improvement
   e. Safety
   f. Information technology
4. Integrate behavioral and community concepts in the delivery of care.
5. Demonstrate culturally competent care.
6. Demonstrate advanced-beginner level clinical reasoning skill in application of the nursing process.
7. Integrate professional values into the delivery of care.
8. Solidify delegation and supervision skills.
9. Reflect on professional development needs in the process of transition from student to graduate nurse.
11. Prioritize nursing interventions based on patient condition during simulation scenario.
12. Recognize changes in simulated patient’s condition and perform appropriate interventions.

PRINCIPAL UNITS OF THE COURSE
The following units will be addressed in the HURST Live Review and NLCEX-RN Test Plan:

1. Safe and Effective Care Environment
2. Management of Care
3. Safety and Infection Control
4. Health Promotion and Maintenance
5. Psychological Integrity
6. Physiological Integrity
7. Basic Care and Comfort
8. Pharmacological and Parenteral Therapies
9. Reduction of Risk Potential
10. Physiological Adaptation
11. Sacred Vocation Seminar

**METHOD OF ASSESSMENT**

**Successful completion of the Transition nursing clinical course is defined as follows:**

1. Completion of a Customized Med Surg/Foundation HESI Exam
2. A score of ≥ 900 on the Exit HESI
3. Weighted 75% test average or higher. Student must achieve a 75% weighted course average on tests for other evaluative components. Students who do not achieve 75% weighted average will be awarded his/her exam grade as a course grade.
4. Completion of all course assignments, simulations and tests.
5. Completion and submission of clinical assignments and written work.
6. Achievement of a final course grade of C or higher and
7. Satisfactory midterm and final clinical evaluations.
8. Final course grades at 0.5 or higher will be rounded up.

**Methods of Instruction**

- Assigned readings from required textbooks
- Face-to-face lectures and seminar
- Online instruction and assigned activities via Blackboard, HESI, BNE website and Evolve (HESI Exams)
- Class group discussion
- Assigned reflective journals
- Clinical rotations
- Clinical simulations/case studies
- Attend Sacred Vocation Seminar
- Payment for and attendance at HURST Live Review on UST campus.

**Methods of Evaluation**

<table>
<thead>
<tr>
<th>Clinical Rotation and Clinical Evaluation (Six-12 hours) clinical shifts and 12 Clinical orientation /Post Conference hours</th>
<th>Pass/Fail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two Sacred Vocation Reflective Journals (15 % each)</td>
<td>30%</td>
</tr>
<tr>
<td>Customized Med-Surgical/Foundations HESI Exam (Conversion Score)</td>
<td>10%</td>
</tr>
<tr>
<td>Individualized Study Plan (ISP) with the Director of NSC</td>
<td>10%</td>
</tr>
<tr>
<td>Patient Care Lab Simulations</td>
<td>10%</td>
</tr>
</tbody>
</table>
Dosage & Solution Quiz | 10%
---|---
HESI-RN Exit Exam – (Conversion Score) | 30%
TOTAL | 100%

**Capstone Course Requirements – NURS 4655 Transition to Holistic Nursing Practice**

1. **Completion of a Comprehensive Individualized Study Plan (ISP)**

This study plan will:
- be initiated no later than the start of the fall semester of the senior year (potentially prior to that if readiness needs are identified) and updated at the start of the capstone course in the spring semester of the senior year
- be designed to address learning needs based on analysis of individual student performance patterns
- be monitored by the SON Nursing Success Center Director
- include referral to Academic Testing Coaches as needed
- be adapted/modified as needed based on student progress
- require achievement of the established passing standard/benchmark for the specific study resources used

2. The Comprehensive Individualized Study Plan must be successfully completed in order to meet the NURS 4655 course requirement and earn the course credit assigned to this activity.

3. **Completion of a Custom 2nd Foundations Med-Surg HESI Exam** at the start of NURS 4655 will be utilized to refine comprehensive individualized study plans. Students who achieve a score of 900 or better will proceed with preparation for the HESI Comprehensive Exit Exam using individualized study plans. Students who achieve a score below 900 will receive a plan adapted to address specific performance patterns with additional support and monitoring from the NSC Director, Testing coaches, and faculty.

4. **Successful Completion of the HESI Comprehensive Exit Exam**
   The HESI Comprehensive Exit Exam is administered in the spring semester of the senior year prior to graduation as one of the requirements for NURS 4655. Students must achieve a score of 900 or higher in order to successfully meet this course requirement. The HESI Comprehensive Exit Exam will be offered twice during the spring semester. Students who are unable to achieve a score of 900 or higher after two test attempts will be assigned a grade of **Incomplete** and will work with faculty and the Nursing Success Center Director on a learning plan to support achievement of the required score.

5. **Employment in Nursing**
   **Students are strongly encouraged not to accept employment offers until they have successfully met the HESI Comprehensive exam requirement.** Students who do not achieve a passing score on the HESI Comprehensive Exam by the second testing opportunity will not be able to resolve the Incomplete grade and finalize the BSN degree until the end of the summer semester at the earliest. Residencies and job opportunities are available in early fall and new graduates have many employment options throughout the year. It will be to the student’s advantage to wait to accept a position until he/she is certain of meeting BSN degree completion.
requirements. The ISP needs to be completed prior to taking the HESI Comprehensive Exit Exam.

6. UST Policies for Degree Posting
The UST Registrar sets the schedule for posting of degrees earned at UST. The university posts degrees at the end of each academic semester, three times a year. Opportunities for degree posting for students resolving incomplete spring grades will be at the end of the summer semester then followed by the end of the subsequent fall semester.

7. Affidavit of Graduation
The final step in the RN licensure application process for each student is the submission of the Affidavit of Graduation to the Texas Board of Nursing by the designated SON administrator. The Affidavit of Graduation is a legal attestation submitted to the TXBON by the designated SON official affirming that the NCLEX-RN candidate has successfully completed a curriculum that meets the standards established by TXBON Rule 215.9, has earned the BSN degree, and met the requirements established by the faculty to prepare the graduate for the NCLEX-RN license exam and entry into practice. These include courses in the BSN curriculum and the established NCLEX-RN readiness requirements. All nursing courses must be completed with a grade of C or higher or a grade of Pass for Pass/Fail courses. The BSN degree must be posted by the UST Registrar and all readiness plan requirements met before the Affidavit of Graduation will be submitted by the SON.

**Customized HESI and HESI-RN-Exit Exam Policies**

**Customized Foundations / Med-Surgical HESI Exam:** Students are required to take a HESI Customized Exam in the NURS 4655 Transition course to further assess individual readiness for taking the HESI-RN Exit Exam. The HESI Customized Med-Surgical/Foundations exam will be administered during the third week of the Transitions course. The exam will constitute 10% of the Transition course grade. To prepare for the exam, please study Foundations and Medical-Surgical information based on your current Individualized Study Plan from the NSC. A test blue print will be sent to you in early January, prior to the exam date, to assist you with studying for this exam. Please refer to course calendar for date, time, and location for the exam.

Each student will have an opportunity to take the HESI-RN Comprehensive Exit Exam during the Transition Course. However, the results of your HESI Customized Foundations/Med-Surg Exam will help determine the amount and type of remediation that you will need to complete before you are scheduled to take the HESI-RN Exit Exam. The HESI-RN Exit Exam will constitute 30% of the Transition Course grade All students will do remediation activities and take the HESI-RN Exit Exam based on their Customized HESI Exam scores as per below:

| Customized Med-Surgical/Foundations HESI: 900 or above scores | • Individualized remediation based on these scores.  
| • Take HESI-RN- Exit Exam #1A |
| Customized Med-Surgical/Foundations HESI: < 900 score | • Individualized remediation based on these scores.  
| • Take HESI-RN- Exit Exam #1B |
| HESI RN Exam #1 A or B <900 score | • Take HESI – RN Exit Exam #2 |

Every student will have an individualized study plan (ISP) based on the results of the Customized Med-Surgical/ Foundations HESI Exam and the HESI-RN Exit Exam. The ISPs will be monitored by the Director
of the NSC and adapted as needed. The ISP based on the HESI-RN exit Exams will help students prepare for the NCLEX-RN Licensure Exam.

**Dosages & Solutions Quiz**
One important part of nursing practice is the correct administration of drugs and solutions to patients. It is essential that every student involved in administering drugs to patients be aware of correct methods to calculate dosage. A nursing dosage & solutions quiz will be administered during the semester and serve to measure student confidence in dosage calculation proficiency and competence to administer medications safely. **A grade of “A” (90-100%) on the Dosage & Solutions Quiz is required prior to starting clinicals and constitutes 10% of the Transition course grade.**

**Patient Care Lab Simulations:** Students will be required to demonstrate competency in nursing skills. Students will be provided patient care scenarios, requiring them to be active participants identifying pertinent changes in patient status and intervening appropriately, in a timely manner, to effectively treat the changes or to limit adverse outcomes.

**Course Grading Rules**
Students are responsible for monitoring their own grades in Bb under the My Grades tab. Any discrepancies must be reported to the Course Coordinator in a timely fashion.

Grades are awarded based on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>95 - 100</td>
</tr>
<tr>
<td>A-</td>
<td>90 - 94</td>
</tr>
<tr>
<td>B+</td>
<td>87 - 89</td>
</tr>
<tr>
<td>B</td>
<td>84 - 86</td>
</tr>
<tr>
<td>C+</td>
<td>78 - 80</td>
</tr>
<tr>
<td>C</td>
<td>75 - 77</td>
</tr>
<tr>
<td>D+</td>
<td>69 - 71</td>
</tr>
<tr>
<td>D</td>
<td>65 - 68</td>
</tr>
<tr>
<td>F</td>
<td>&lt; 65</td>
</tr>
</tbody>
</table>

**Testing Average**
Students must receive a 75% weighted average or above on all testing items in order to receive a passing score for the course.

Students who receive a test grade below a “C” will be referred to the Faculty Academic Coach (FAC). Students may review their course exams during a 2-week period following exams by scheduling an appointment with the Course Coordinator or Faculty Academic Coach (FAC).

**PEAVY SCHOOL OF NURSING (UST-PSON) COURSE POLICIES**

1. **Attendance/Tardiness/Participation**

   (a) **Attendance:** Class attendance is required and the student is responsible for all material covered. If the student is not able to attend class, the student is to notify the instructor before the missed session. Failure to notify the instructor could constitute an unexcused absence as determined by the Course Coordinator.
(b) **Absence and Tardiness Policies:** Absences and tardiness are recorded beginning from the first class session after the student has enrolled in the course. Course Coordinators are not obligated to allow students to make up work they miss due to unexcused absences. Students who have excessive absences will be at risk for failing the course, might not be allowed to take the final exam, or might receive an Incomplete. (Course Coordinators may apply additional attendance policies as deemed appropriate to individual courses). Refer to the *UST-PSON Undergraduate Nursing Student Handbook*.

(c) **Dropping a Class:** **YOU MUST OFFICIALLY DROP OR WITHDRAW FROM A COURSE.** Once a student registers for a course, the student will receive a grade for the course unless the drop or withdrawal process is completed through the Registrar's Office. This includes students who may have never actually attended class or who may never have completed payment of tuition and fees for each course.

(d) **Computer Use Policy:** Students may use their own personal electronic devices to take notes or refer to class materials in class but **NOT** during quizzes or exams. Students will be told to turn off electronic **devices** if they are being used in ways that are not permitted in the classroom and during exams/ quizzes.

(e) **Mobile Electronic Devices:** All personal electronic mobile devices will be kept on vibrate or silent mode. **No** texting or talking on phones is permitted during class time. Any personal recording during class requires the instructor’s permission. All emergency situations must be handled outside of the classroom environment.

(f) **Netiquette:** Refers to the generally accepted rules of behavior for communicating in an online environment.

---

**Please follow these guidelines in all your online responses and discussion groups.**

**RESPECT.** We would like to suggest respectful exchanges as a basic ground rule. We feel that informational errors should be pointed out respectfully (even if stated strongly). Disagreements that honor the viewpoints of the various contributors are productive and can lead to new learning and understanding. If you use abusive or offensive language, you will be blocked from the discussion area and potentially removed from this course. If that is the case, you will not receive a refund of your tuition or fees.

**PRIVACY.** Keep in mind not only your own privacy rights but others' as well. Do not reveal any information that you deem private.

**BE CONSIDERATE** of grammatical/spelling errors.

**REMEMBER** that humor and satire are often misinterpreted online. Communication is more than words. So be prepared for some misunderstanding and requests for clarification.

**BE SUPPORTIVE.** We are all still learning. Our job is not to judge or condemn or even praise, although genuine encouragement is a necessary ingredient. We are here to provide information, to address topics in a discussion forum, and to provide assistance in helping each participant use her/his own unique learning style. Reflection generally precedes growth. So reflect upon what is said, provide sincere comments, and hopefully, we will all grow.

One good way to avoid problems is to reread your postings before sending them.
2. **Missed Assignments/Exams and Late Assignments**

   (a) **Missed Tests/Quizzes:** Students who are not able to take a test when it is scheduled must notify the faculty member as soon as possible before the test period begins. The Course Coordinator will determine the make-up process, if any.

   (b) **Late Work:** Assignments are due at the beginning of the class period unless otherwise indicated. All late papers/assignments will have five (5) points deducted per day, this includes weekend days. Due dates will be provided in the course calendar. Assignment guidelines and grading rubrics will be provided in Bb.

   (c) **Incomplete Grades:** The faculty may grant an incomplete if a student has not met all of the criteria for passing the course. Such situations may include students who have a documented emergency in the last few days of a semester.

3. **Testing Policies**

   **Exam Regulations**

   (a) **UST-PSON Classroom Exam Agreements**

   - All bags are placed outside of classroom on cart.
   - All personal items (including phones) are placed outside classroom.
   - All phones MUST be off or silenced.
   - No bottles or food on desks at any time.
   - Test items should never be copied/pasted/forwarded/photographed or reproduced in any form.
   - Scrap paper will be provided by faculty.
   - Scrap paper must be returned to faculty with the student’s name on it when the student completes the exam.
   - Concerns about specific test questions should be written on scrap paper and personally handed to faculty at the end of the exam.
   - Students cannot leave the classroom for any reason during the exam (except for exams lasting more than 2.5 hours and only one student may leave at a time).
   - Students must exit the classroom quietly immediately after completing the exam.

   (b) Students must direct all questions and concerns to the exam facilitator by raising their hand. Failure to comply may lead to student being asked to leave the classroom.

   (c) Students will not be allowed into the classroom to take the exam after the scheduled start time. The Course Coordinator will determine the consequences of missing the exam(s).

4. **Academic Integrity of Student Work**

   UST students should demonstrate integrity in all of their activities, both personal and professional. Any unprofessional behavior or failure to adhere to the honor system is a
serious violation of integrity and may result in failure of the course. The current *UST Student Handbook* is located in Bb under My Organizations, then SON Student Resources.

The *UST-PSON Undergraduate Nursing Student Handbook* contains detailed information on plagiarism and related policies. The *UST-PSON Undergraduate Nursing Student Handbook* is located in Bb under My Organizations, then SON Student Resources. Students are held accountable for knowing and adhering to these policies.

5. **Policy on Written Assignments**
   The *Publication Manual of the American Psychological Association* (most current edition) is the required style manual that must be used in writing papers in the UST-PSON.

6. **ADA Student Accommodations**
   In accordance with Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008, the University of St. Thomas will make all possible and reasonable adjustments in policies, practices, services, and facilities to ensure equal and optimal educational programs and activities for students who need accommodations. The University must balance the individual’s right to receive equal access and the University’s right to ensure the integrity of its programs. Students should be aware of and take into consideration if their accommodations conflict with the AACN (2001) *Nursing Essential Functions* as identified in the *UST-PSON Undergraduate Nursing Student Handbook*.

Students seeking academic accommodations must schedule an intake appointment in the Office of Counseling and Disability Services (CDS) on the 2nd floor of Crooker Center. This office is open Monday through Friday, 9 am – 5 pm. To receive accommodations, students must provide information that validates that a disability exists. This may include professional documentation that identifies the disability and indicates substantial limitations in daily activities as they relate to the academic environment. Each student’s situation is individually assessed and reviewed. Once approved, letters of accommodation (LOAs) are issued and the student should distribute them to their Course Coordinator and Academic Advisor. Academic accommodations are not applied retroactively; it is best to request new LOAs early each semester.

Students should contact the Course Coordinator immediately if new needs arise. Students can see the instructor before or after class or request another time to discuss such matters. Confidential information regarding accommodations is only shared with faculty, staff, or administration on a need-to-know basis with the student’s written permission.

For more information about Disability Services, contact CDS at 713-525-6953 or 713-525-2169.
7. Course and Instructor Evaluations

There is an end of semester evaluation for this course and the Course Coordinator. This evaluation is confidential. Students are strongly encouraged to complete the evaluations because input is very valuable. Instructions on how to access evaluations will be provided two to three weeks before the end of each semester.

METHODS OF BLENDED LEARNING

Blended learning is an educational approach that assesses and integrates the strengths of face-to-face, mobile, and online learning to address a course’s educational goals. The use of multiple interactive learning environments outside the classroom makes interaction inside the classroom more effective and productive. All SON courses are offered in a blended learning or completely online format. These formats incorporate teaching and learning activities using online and/or face-to-face methods of instruction. Blackboard (Bb), a web-based management system, houses the main components of the courses. Course content, assignments, due dates, and quizzes will be provided through Bb. Students must use UST email to respond to the course instructors and peers about assigned topics. Students must participate in all online (graded or ungraded) activities.

This course has content/activities delivered from multiple directions and multiple dimensions both synchronous and asynchronous. This course has three main components:

- **The Syllabus** which has key information for the course along with course guidelines and expectations.
- **Grading Rubrics** which communicates grading guidelines. It can also provide the student with a basis for self-evaluation, reflection, and peer review.
- **Course Content Outline /Calendar** which communicates class date, time, and location; assignments and exams that are due in both environments, in and out of class; and clinical rotation times, depending on type of course.

Some Helpful Information

- **Access to internet** – You must have daily access to the internet and use Bb site regularly between classes to keep up with announcements and to complete assigned activities.

- **Learning is not a spectator sport** – You are expected to take responsibility to actively use the online materials and manage your time so that you complete assigned readings and online activities in between face-to-face sessions.

- **Use of new technologies** – Online tutorials on the use of Bb tools are located at [http://www.stthom.edu/Offices_and_Services/Information_Technology/Services/Training/Student_Tutorials.agf?Page_ID=5512](http://www.stthom.edu/Offices_and_Services/Information_Technology/Services/Training/Student_Tutorials.agf?Page_ID=5512). Training on how to use other required technologies will be provided to students by the faculty as needed.
- **Student resources:** Students are encouraged to access the UST library as well as other appropriate internet sources as needed.

- **Library Link** – Nursing Section [http://libguides.stthom.edu/Nursing](http://libguides.stthom.edu/Nursing)

- **Student computing services** – *Call the UST Help Desk at 713-525-6900* or email [Ihelp@stthom.edu](mailto:Ihelp@stthom.edu). Available services are detailed on their website.

- **Nursing Success Center (NSC)** – Provides academic boot camps, peer mentoring, state board licensing preparation, and social events for nursing students.

**CLINICAL EXPECTATIONS AND GUIDELINES**

Clinical objectives for this course are listed above in this syllabus under Clinical Course Goals & Objectives. The clinical component of this course is graded as Pass or Fail. This clinical experience meets the requirement for the Texas Board of Nurses. The student will demonstrate skills and knowledge learned in the classroom and simulation laboratory during supervised clinical experiences.

**Clinical Failing Behaviors:** Clinical failing behaviors are based on the *Texas Board of Nursing Standards of Professional Practice §217.11 and Unprofessional Conduct rules §217.12* ([http://www.bon.state.tx.us/nursinglaw/pdfs/bon-rr-0910.pdf](http://www.bon.state.tx.us/nursinglaw/pdfs/bon-rr-0910.pdf)). A list of clinical failing behaviors is in the *UST-PSON Undergraduate Nursing Student Handbook*. Some examples include but are not limited to:

- Performance is unsafe.
- Questionable decisions are often made.
- Lacks insight into own behaviors and that of others.
- Significant difficulty in adapting to new ideas/functions.
- Continues to need additional guidance and direction beyond a reasonable period of time.
- Demonstrates professional misconduct.

**Criteria for Clinical Grading:** Criteria for each clinical competency on clinical evaluation forms is rated as meets, exceeds, or does not meet expectations. Critical items require a rating of at least “meets expectations” on the final evaluation.

**Clinical Attendance:** Students are expected to attend all of the clinical hours for this course in order to meet required learning outcomes. The Course Coordinator or Clinical Instructor will contact students in the event that clinical is cancelled due to inclement weather or emergency situations. Attempts will be made to schedule clinical make-up days. Failure to arrive at the clinical site during a scheduled assignment without at least two hours prior notification to the clinical instructor may result in failure of a clinical course, as determined by the faculty.
Students who are unable to complete required clinical hours due to excused clinical absences may receive an Incomplete in the course. An Incomplete may result in delayed progression in the academic program.

**Clinical Preparedness:** Students are expected to arrive at the clinical agency prepared to care for assigned client(s). Students who are not prepared to care for assigned clients may be sent home and will receive a written warning for that clinical day. Students may be required to submit an assignment (e.g., written paper, formal presentation) to the clinical faculty following established criteria in addition to completing all of the clinical hours for this course. This includes professional appearance and uniform requirements. Refer to the most current *UST-PSON Undergraduate Nursing Student Handbook*.

**Clinical Dress Policy:** Uniforms and name badges are worn when on duty in the hospital and in the community during the clinical nursing experience. Attire must be neat and appropriate. Students not following the dress code may be sent home and will receive a written warning for that clinical day. Review the *UST-PSON Undergraduate Nursing Student Handbook* for detailed information regarding the dress policy.

**Clinical Evaluations:** The purpose of clinical evaluations is to provide feedback to the student and faculty. Students will be asked to complete clinical evaluation forms about self-evaluations, faculty evaluations, and clinical site evaluations. Formative feedback is provided during each clinical experience. Clinical warnings may be issued any time during the clinical rotation.

**CLASS SCHEDULE**

See schedule in Blackboard


Revised and Approved by SON Faculty – December 2014

Revised:  
April 21, 2016 – AC\jsc

June 20, 2017 – AC\jsc

September 29, 2017 – AC\jsc

December 12, 2017 – MS\jsc
NURS 4655 Transition to Holistic Nursing Practice

Acknowledgement of Receipt of Course Syllabus

Course faculty will review the syllabus on the first day of class. I understand that it is my responsibility to read the syllabus which is available on Blackboard. If I am unclear about any portion of the syllabus, I will ask for clarification from the Course Coordinator, as well as, refer to the SON and UST Student Handbooks.

This form must be signed on or before the 2nd week of class.

Initial the following statement and sign below. This form will be placed in your SON student file.

_____ I acknowledge that I have access to the online NURS 4655 Transition to Holistic Nursing Practice course syllabus.

_____ I acknowledge that I have read the syllabus and that I have been given an opportunity to ask questions about the details of the course.

_____ I acknowledge that I understand the methods of evaluation and course grading rules.

_____ I acknowledge that I have sufficient information to sign this form. I understand its contents.

Print Name ________________________________

Student Signature ________________________ Date: ________________

Revised and Approved by SON Faculty – December 2014
HIPAA/CONFIDENTIALITY AGREEMENT

NURS 4655 Transition to Holistic Nursing Practice

Protected Health Information (PHI) is individually-identifiable information that includes, but is not limited to, patient's name, account number, birth date, admission and discharge dates, photographs, and health plan beneficiary numbers. PHI includes patient information based on examination, test results, diagnoses, response to treatments, observations, or conversations with patients. This information is protected and patients have a right to the confidentiality of their patient care information whether this information is in written, electronic, or verbal format.

Faculty and students enrolled in the Peavy School of Nursing (PSON) program have access to patient information. Students are exposed to PHI during their clinical rotations in healthcare facilities. Medical records, case histories, medical reports, images, raw test results, and medical dictations from healthcare facilities are used for student learning activities. Students and responsible faculty may also be issued computer passwords to access PHI. Therefore, all patient identification must be removed from all submitted assignments and all healthcare information must be protected and treated confidentially.

Directions: Initial each row to accept responsibility for upholding the PSON Policy on Confidentiality of Personal Health Information.

<table>
<thead>
<tr>
<th>Initial</th>
<th>Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. It is the policy of the PSON to keep PHI confidential and secure.</td>
<td></td>
</tr>
<tr>
<td>2. Any or all PHI, regardless of medium (paper, verbal, electronic, image or any other), is not to be disclosed or removed from the clinical agency.</td>
<td></td>
</tr>
<tr>
<td>3. Whether at the school or at a clinical site, students are not to discuss PHI, in general or in detail, in public areas under any circumstances, including hallways, cafeterias, elevators, or any other area where unauthorized people or those who do not have a need-to-know may overhear.</td>
<td></td>
</tr>
<tr>
<td>4. Unauthorized removal of any part of original medical records is prohibited. Students and faculty may not release or display copies of PHI. Case presentation material will be used in accordance with healthcare facility policies.</td>
<td></td>
</tr>
<tr>
<td>5. Students and faculty shall not access data on patients for whom they have no responsibilities or “need-to-know” the content of PHI concerning those patients.</td>
<td></td>
</tr>
<tr>
<td>6. When computer IDs and passwords are assigned to individual students and faculty, students and faculty are responsible and accountable for all work done under the associated access.</td>
<td></td>
</tr>
<tr>
<td>7. Computer ID or passwords may not be disclosed to anyone. Students and faculty are prohibited from attempting to learn or use another person’s computer ID or password.</td>
<td></td>
</tr>
<tr>
<td>8. Students and faculty agree to follow the agency’s privacy policies.</td>
<td></td>
</tr>
<tr>
<td>9. Breach of patient confidentiality, by disregarding PHI policies, may be grounds for dismissal from the agency and/or from the PSON nursing program.</td>
<td></td>
</tr>
</tbody>
</table>

- I agree to abide by the above policies and other policies at the clinical site. I further agree to keep PHI confidential.
- I understand that failure to comply with these policies will result in disciplinary actions.
- I understand that Federal and State laws govern the confidentiality and security of HIPAA/PHI information and that unauthorized disclosure of PHI is a violation of laws and may result in civil and criminal penalties.
- I understand that this signed form will be placed in my PSON student file.

______________________________  ____________________  ____________
Printed Name                     Signature                    Date